



Illinois Association of Water Pollution Control Operators

THE FOLLOWING IS THE OFFICIAL EXECUTIVE BOARD MEETING MINUTES OF August 7TH, 2015 HELD AT URBANA-CHAMPAIGN SANITARY DISTRICT IN URBANA, IL.

1. Call to Order at 10:05 A.M.

Those Board members Present: Doug Armstrong , Dave Miller, Ed Brown, Phil Brandenburg, Josh Stevens, Tom Glendenning, Rick Lallish, Bruce Rabe, Jim Winslade

Absent: Todd Sheridan, Steve Mulvaney

2. Secretary/Treasurer's Report:

Secretary Ed Brown distributed copies of the June 7, 2015 Executive Board Meeting Minutes for review.

MOTION: Phil Brandenburg moved and Rick Lallish seconded that the minutes from the June meeting be approved.
Motion Carried.

Copies of the June & July financial statements were distributed for the Board to review. Statements show a checking account balance of \$8,250.40.

MOTION: Tom Glendenning moved and Rick Lallish seconded to accept the Financial Report as reported. Motion Carried.

3. Executive Directors Report:

Executive Director Dave Miller reported that he needs the names of the speakers for all regional conferences within the next two weeks. He mentioned that space of the mailer was getting tight by adding a third session, and request the speakers to keep their presentation titles to a manageable length. Dave mentioned he will be going through his mailing list and editing it.

A short discussion regarding the non-members fees followed with the question of whether the extra cost would go towards membership. It was decided to keep membership separate; the extra cost is an incentive to become a member.

Doug Armstrong asked if we had any vendors signed up for the regionals. There were none as of this date, but the mailer has not officially gone out yet. Once the form is finalized Dave will forward the PDF to Ed who can put it on the website, and pass it along to the local organizations.

Dave also mentioned he had to update our contact information to WEF. There was some mix up with a rebate check sent to the wrong address. They also have a new direct deposit option for these checks. He will send the information to Ed to get it set up.

Dave told the board he has met with the broker that the IWEA uses for their conference arraignments, and discussed venue contracts. Since we have a contract for 2016 there wasn't anything she could do for us at this time. She did however give Dave some tips that we could do this year to watch expenses.

4. Presidents Report:

President Doug Armstrong told the board he would like everyone to read the constitution and by-laws, and to submit any corrections and changes they would like to see discussed by January 1, 2016. He wants to turn these over to the committee by February 1, 2016. This way they can be out for review by the membership in time to be voted on at the next annual business meeting in April.

Doug mentioned he will be manning the IAWPCO table at the FVOA conference later this month. He will solicit the vendors there for the regional conferences, as well as promoting the IAWPCO.

5. Committee Reports:

Membership Committee Chair Josh Stevens mentioned he had a little progress gathering lists of facilities in the state. There was a discussion on how we can use the website to better inform people of membership. Other website ideas were discussed also.

Awards Committee Chair Phil Brandenburg reported he has all of the inspection sheets, and teams assembled for inspections. He is waiting for all of the facilities and operators to be notified of their nomination so inspections can be scheduled. Dave mentioned he should have all names confirmed and the letters out next week. Phil asked Ed to send him the expense report form to hand out to the teams. Doug asked the teams to try and be responsible while incurring expenses for the Association. Phil mentioned he tried pairing up the teams in a geographically friendly manner to keep travel down as much as possible.

6. Old Business:

The contract agreements of Dave Miller as Executive Director, and Ed Brown as Secretary/Treasurer for the 2015-2016 year were signed by Doug Armstrong, Dave Miller, and Ed Brown respectfully. Ed will file the original copies and scan electronic versions to give to Dave and Doug. Contracts are set to expire at the end of the fiscal year on May 30, 2016.

The joint conference was discussed at length. The next scheduled joint meeting is set for November 19, 2015.

7. New Business:

Dave Miller asked Doug and Ed what arrangement he needs to make for them for the regionals. Both Doug and Ed plan on attending all, they will work out arrangements to ride together to keep expenses down.

8. General Discussion:

Rick Lallish mentioned ERTC is trying to work with the IEPA on operator certification. While there was not much information available he wanted the group to know they are trying to work something out.

President Doug Armstrong told the board the next meeting date of November 6th, 2015 at the U-CSD at 10:00 A.M.

MOTION: Rick Lallish moved, and Tom Glendenning seconded that the Executive Board meeting be adjourned. Motion carried.

The IAWPCO Executive Board Meeting was adjourned at 12:07 P.M.

These minutes were prepared by Edward Brown, and are subject to the review and approval by the IAWPCO Executive Board at the next regular meeting November 6th, 2015.