



# Illinois Association of Water Pollution Control Operators

## **THE FOLLOWING IS THE OFFICIAL EXECUTIVE BOARD MEETING MINUTES OF April 21, 2016 HELD AT CROWNE PLAZA IN SPRINGFIELD.**

### 1. Call to Order at 9:03 a.m.

Those Board members Present: Doug Armstrong, Ed Brown, Josh Stevens, Tom Glendenning, Rick Lallish, Mike Burnett, Dave Miller, Dave Collard.

Additional Attendees: Conference Committee Program Chair Andy Warmus.

### 2. Secretary/Treasurer's Report:

Secretary Ed Brown reported there were 177 attendees with various packages. A majority of the packages sold were Full Conference packages. As of April 20, 2016, the checking account balance was \$33,405. It was still too early to confirm where the balance will be when the bills are paid.

MOTION: Rick Lallish moved and Doug Armstrong seconded to accept the Financial Report as reported. Motion Carried.

### 3. Executive Director's Report:

Executive Director Dave Miller reported there were 32 exhibition booths sold bringing in around \$17,000. This was down a bit from last year. He received positive feedback from the vendors regarding the new exhibit hall hours. He also received many comments about how they are looking forward to the joint conference next year. Dave reported the breakdown on the exhibit hall. The hall was open for a total of 12 hours, with 8 hours of the conference being dedicated to the floor with no sessions going on. He mentioned Todd Sheridan did a great job with the music during the Tuesday reception. He did however receive one complaint about the music being too loud.

Dave reported that there were 117 people in attendance at the banquet. This number included 11 Past Presidents. Doug Armstrong commented that he received some very positive feedback on the banquet, especially from some first time attendees. Tom Glendenning mentioned he made a point to visit each booth and have a 10 minute conversation with the vendors. He also mentioned that the Family Feud Game presentation was a big hit.

MOTION: Mike Burnett moved and Rick Lallish seconded to accept the Director's Report as reported. Motion Carried.

### 4. President's Report:

President Tom Glendenning opened up a discussion on succession planning for the Association. He asked Dave Miller and Ed Brown what their plans were for future regarding their respective positions with the organization. After a short discussion where concern was expressed about a wealth of knowledge being lost with any sudden departure, Dave and Ed both expressed their interest in continuing with their duties for the Association.

MOTION: Rick Lallish moved and Mike Burnett seconded to reappoint Dave Miller in the position of Executive Director, and Ed Brown in the position of Secretary/Treasurer. Motion Carried.

Tom Glendenning moved on to the business of appointing the Program Committee Chair, and the MAC Committee Representative.

MOTION: Mike Burnett moved and Doug Armstrong seconded to appoint Andy Warmus to the position of Program Chair, and Mike Schizzano to the position of MAC Committee Representative. Motion Carried.

#### 5. Committee Reports:

##### Awards Committee:

Tom Glendenning reported Phil Brandenburg has already started to process of gathering nominees, and putting together inspection teams.

##### Membership Committee:

Josh Stevens mentioned the importance of getting our membership list in order, especially with membership effecting registration of the joint conference. He will be working with Ed and the committee on getting a proper membership list. This will likely be done by an official dues collection. He also mentioned how the website should be better utilized, and could probably be used to assist in membership organization. Ed and Andy mentioned they will talk with their IT department about other options.

##### Program Committee:

Andy Warmus inquired about the structure of the conference committee. There was still some question on the structure of the joint committee. These questions can be asked at the next joint meeting. Tom encouraged Andy to attend the next meeting. Tom also mentioned that he expects Andy would be in this position for two or three years. This being new would take a few years to work the bugs out.

Andy asked about the timeline in conference planning. There was a long discussion where he was informed on what the board knew this far. He mentioned he would like to reveal a plan to the Board on fund raising, he would work with Ed on gathering information he needs to get the plan moving.

#### 6. Report Old Business:

There was no old business discussed.

#### 7. New Business:

The question of what kind of summertime activities we might be able to provide or participate in. Dave Miller mentioned that the CIPWO annual cookout will be the last Wednesday in July. Dave Collard will provide additional information. Dave Collard mentioned the fact that the eastern half of the central region attends the CIPWO meetings but the western half does not. They seem to be more partial to the Heart of Illinois Association. One suggestion was that the IAWPCO officers make an effort to attend some of the local association meetings, giving our support and creating a presence.

#### 8. General Discussion:

Rick Lallish mentioned that the ERTC graduation will be on July 28<sup>th</sup>. He will provide the names of the scholarship winners prior to this date. He also invited President Glendenning to attend and present the scholarship awards.

Dave Collard reported that information from the Board of Certification indicates that the progress of the CEUs being implemented is again on hold due to the departure of Diane Potter. Rick Lallish commented that he had information that indicates IEPA officials have been instructed to move forward with the CEUs. ERTC has also signed a contract with the IEPA to take over administrating the exams. Tom Glendenning expressed his concern about the Association being slowly disconnected from the IEPA. They do not have nearly the presence they used to at any of our

events. While it is understandable why with the state of the budgets, and loss of personnel, Tom would like to see us keep the relationship we have always had with the agency.

Tom Glendenning brought up the issue of travelling for our board meetings. It is not easy for everyone to take a full day out of the office to attend a two hour meeting. He is looking for suggestions on remote meetings. He asked Andy and Ed to research some options.

Tom Glendenning told the board the next meeting date of June 3<sup>rd</sup>, 2016 at the Urbana & Champaign SD at 10:00AM.

Motion: Doug Armstrong moved, and Rick Lallish seconded that the Executive Board meeting be adjourned. Motion carried.

The IAWPCO Executive Board Meeting was adjourned at 10:40 A.M.

These minutes were prepared by Edward Brown, and are subject to the review and approval by the IAWPCO Executive Board at the next regular meeting June 3, 2016.